



Harrow Way Community School

Learning for life, success for all

Headteacher: Mr M Serridge, MA

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APPLICATION FORM FOR STUDENT TO RIDE A BICYCLE TO AND FROM SCHOOL

Parents/Carers should make sure a student is able to safely ride a bicycle before applying for a cycle permit.

1. Name of student..... Tutor.....
2. Address.....
.....
3. Distance from school.....

The Governing Body ask for the support and co-operation of parents/carers in a determined effort to try to prevent accidents to child cyclists. You will realise that it is essential, if accidents are to be avoided, that the bicycles used by students should be in a thoroughly roadworthy condition. The Governing Body have come to the conclusion that in future they must refuse to allow any child to bring a bicycle on to the school premises unless he or she has obtained a permit from the Headteacher.

Permits will not be continued unless the bicycle is kept in sound condition

4. Is the student's bicycle of a suitable size?.....
5. Is a bell attached and in good working order?.....
6. It is a legal requirement that a bicycle has both front and rear brakes attached and working properly. Are both brakes connected and in good condition?.....

(Application continued on next page)



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7. Are the tyres in good condition?.....
8. It is a legal requirement that a bicycle must have a rear reflector. Are reflectors present, clean and effective?.....
9. Are front and rear lights available and in good working order?.....
10. Is your child's bicycle supplied with a carrier?.....

All permits are issued on the understanding that your child will wear a cycle helmet at all times on the journeys to and from school.

Please confirm that the student possesses a cycle helmet and that they will commit to wearing it when cycling to and from school.

I confirm that (student's name)..... possesses a cycle helmet and will commit to wearing it when cycling to and from school.

A copy of a code of rules for child cyclists has been given to each student who cycles to school. Cycle permits will be withdrawn from students who do not observe these rules or who are known to cycle dangerously, e.g., riding with both hands off handlebars, hanging on to vehicles etc.

Whilst care is taken to provide secure accommodation for bicycles the Governing Body cannot accept responsibility for their safe custody; this is a risk which must be taken by the parent/carer.

Please sign below to acknowledge you understand and fully accept the Governing Body's terms and conditions and that you commit to keeping them.

Signature of Parent/Carer.....
Date.....

Signature of Student.....
Date.....

Signature of Staff, following confirmation that the above student has understood the school's terms and conditions and that their bicycle is roadworthy:

Signature.....
Date.....

PERMIT NO._____

Harrow Way Community School

RULES FOR CHILDREN WHO CYCLE TO SCHOOL

1. No student may bring a cycle on to the school premises unless permitted to do so by the Headteacher.
2. No student living within a reasonable walking distance of school (e.g. one mile) is allowed to bring a cycle to school, except in cases when in the opinion of the Headteacher there are special circumstances which warrant the granting of such permission.
3. The Headteacher or a member of staff with delegated responsibilities will see that an application form is signed and presented by the parent, stating that the cycle is in sound riding condition, including sound tyres, reliable brakes, a good bell, serviceable lamps, and an adequate reflector. The application form will be supplied by the School, and the granting of permission to bring a cycle on to the school premises will not be considered until this form is presented.
4. All cyclists must possess and wear a cycling helmet on journeys to and from school.
5. All bicycles will be periodically checked to ensure they remain roadworthy. Should a cycle be considered unsafe the student will be informed so that every effort can be made for the defect to be fixed. Advice and assistance is available at the school. Failure to make the bicycle roadworthy will result in the permit being withdrawn and the possibility of the cycle being held at the school until it can be fixed or safely collected.
6. All student cyclists are expected to be aware of and practising the 'Rules for Cyclists' as presented in the Highway Code – website www.highwaycode.gov.uk
7. **Cyclists must dismount before entering the school gates and must not cycle on the school premises. On leaving the school, students must not mount until they are on the correct side of the road, facing the direction in which they intend to travel.**
8. Permission to cycle to school will be withdrawn from students who break cycling rules of the school or who are known to cycle dangerously, e.g., riding with both hands off the handle-bars, hanging on to vehicles or giving rides to other children.

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School
Andover
September 2021