



Harrow Way Community School

Learning for life, success for all

Headteacher: Mr M Serridge, MA

Harrow Way | Andover | Hampshire | SP10 3RH

adminoffice@harrowway.hants.sch.uk

01264 364533

Site Assistant (January/February 2023 start)

Fixed Term contract initially pending permanent position

Rotating shifts (1 week early 7am -14:30pm, 1 week late – 14:00pm – 21:30pm (there may be the opportunity for some earlier start and end times for the late shift depending on the evening use of the school) Grade C (£19,265 - £20,290)

Harrow Way Community School is looking to recruit a Site Assistant to join our friendly and established site team.

You will be required to work as part of a small premises team ensuring that the day to day maintenance and cleanliness of the school is kept at a high standard. The successful applicant will also be responsible for the security of the buildings and grounds whilst on duty. You will also be required to welcome and support our evening community provision whilst on late shift.

Applicants should be a reliable, conscientious and with good interpersonal skills. An enthusiasm for the work and a pride in the school will be essential qualities. Full training and opportunities to attend work related courses will be offered.

You must have good communication and interpersonal skills and be reliable and conscientious. An enthusiasm for the schools community provision and a pride in the school will be essential qualities. Full training and opportunities to attend work related courses will be offered.

Prospective applicants are welcome to visit the school. For an informal discussion regarding this post, or to arrange a visit, please contact Tracey Roberts, School Business Manager, on the above number. Application packs are available from the school website.

Closing Date: 12th December 2022

Harrow Way Community School and Hampshire County Council are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Disclosure and Barring Service checks along with other relevant employment checks.

