



Harrow Way Community School

Parent Progress View

Parents, Carers & Students Quick Help Guide

Harrow Way Community School
Harrow Way
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www.harrowway.hants.sch.uk

What is Parent Progress View?

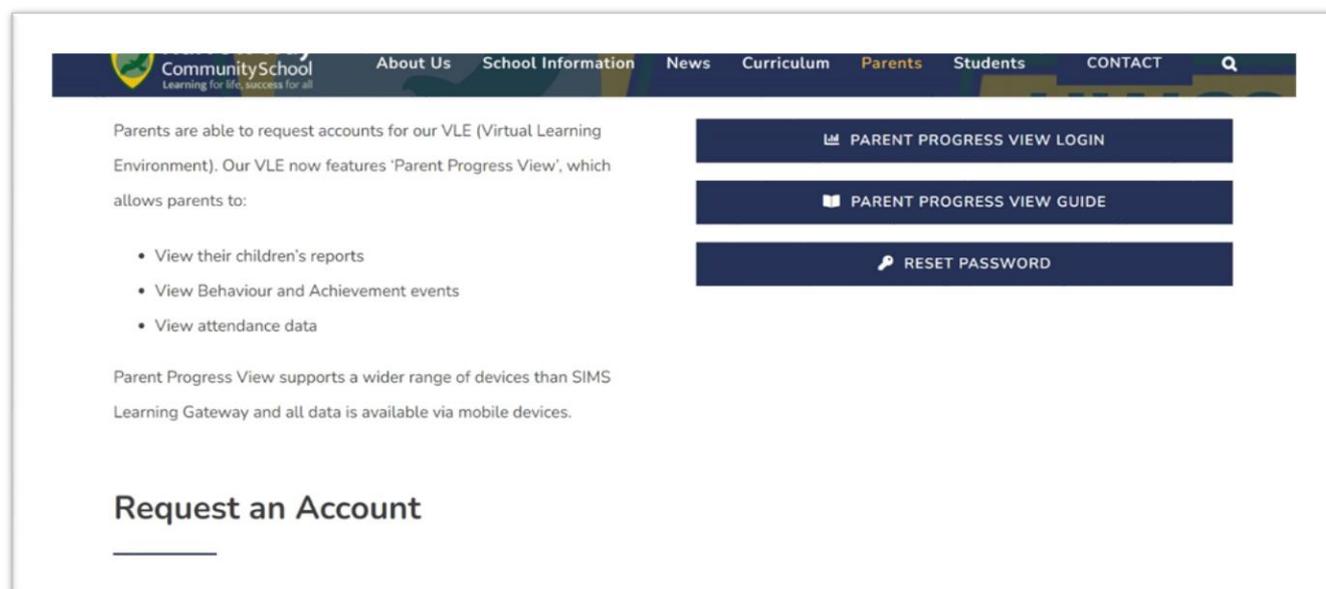
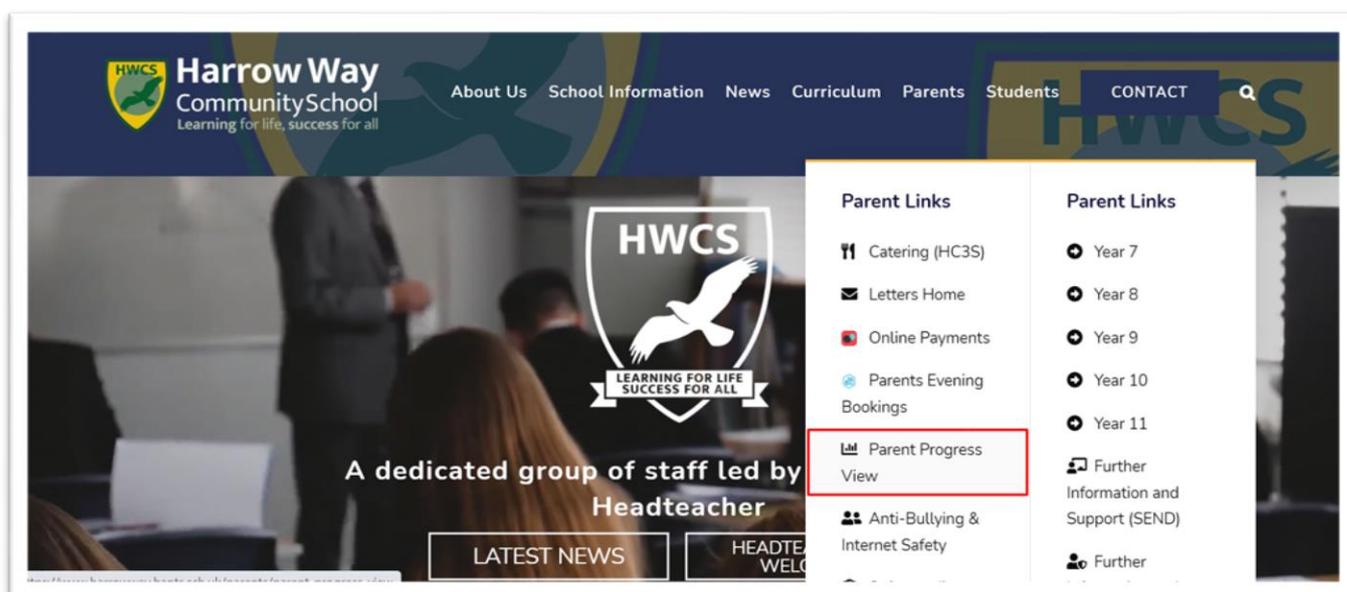
Parent Progress View allows parents and carers to easily view student's progress at Harrow Way. This includes progress reports, achievement/behaviour points and attendance.

Parent sign up

It is easy for a parent to sign up.

Simply navigate to www.harrowway.hants.sch.uk/parents/parent-progress-view or on the Harrow Way website go to 'Parents' and then click 'Parent Progress View'.

You will then see a sign up form, fill this form in to request a parent account. You only need to do this once.



Parent log in

Once your account has been verified, you will receive a temporary password. You will use this, along with your email address, to log in. Once you have logged in, you will be prompted to set a new password.

In order to log in, navigate to **vle.harrowway.hants.sch.uk** click the 'Log in' button in the top right-hand side corner. Enter your email address and temporary password, you will then be prompted to change your password. Enter your desired password.

If you forget your password in the future, click the 'Forgot your username or password?' link on the login page and enter your e-mail address. A reset link will be e-mailed to you.



Once you have logged in, click on the 'Parent Progress View' button on the right-hand side (desktop), or towards the bottom (mobile).



Student log in

If you are a student, you can easily view your progress.

Simply log on to the VLE as you usually would, using your school username and password.

When you are logged on you will see the 'Student Progress View' button, click here.

The screenshot shows a school VLE dashboard. On the left is a 'NAVIGATION' menu with links to Home, Dashboard, My courses (General School, Careers, ICT, Modern Languages, Physical Education, Science, Courses), TWITTER (@harrowway), and EBOOKS (ePlatform by wheelers books, BBC WEATHER - ANDOVER). The main area features 'SHOW MY HOMEWORK', 'LETTERS HOME', 'SCHOOL EMAIL', 'SCHOOL WEBSITE', and 'BULLYING SUPPORT BUTTON'. Below this is an 'ARTICLE OF THE WEEK' about rights respecting and the internet. A 'CALENDAR' for November 2018 is shown on the right. A 'STUDENT PROGRESS VIEW' button is highlighted with a red box. Below it are 'UPCOMING EVENTS' for Anti-Bullying Week and KS4 Presentation Evening. A 'Site news' section includes a 'Student Bulletin - Monday 12th November' about Anti-Bullying Week.

Navigating Parent Progress View

When you have reached the progress view, you will be greeted with a page similar to this:

The screenshot shows the 'Parent Progress View' page. It has tabs for Documents (Reports), Achievement, Behaviour, and Attendance. Two assessment reports are displayed, each with a download icon. The first report is titled 'Assessment Summer Y7 EffAtt + Comment.pdf' and was published on Tuesday, 26 June 2018, 9:00 am. The second report is titled 'Assessment Spring only - Year 7 PoS.pdf' and was published on Tuesday, 20 March 2018, 9:00 am. Both reports show a table of student progress across various subjects.

Here you can see the latest progress reports, click on one to open it.

Achievements

Parent Progress View

Documents (Reports) **Achievement** Behaviour Attendance



The Achievements page shows the recent achievement points awarded to your child. Please remember that this system is updated once per day. If you have any questions about achievements, do not hesitate to contact your child's form tutor in the first instance.

Home Page

Date	Type	Period	Class Code	Subject	Points
18 October	Congratulations Postcard				1
26 September	Support				1

You can also see the other headings along the top. Click on one to see the relevant information.

Note: Although you may see some achievements on here, not all of your child's rewards are logged e.g. extra stamps.

Behaviour

Parent Progress View

Documents (Reports) Achievement **Behaviour** Attendance



The Behaviour page shows the recent behaviour points your child has accumulated. Please remember that this system is updated once per day. If you have any questions about behaviour points, do not hesitate to contact your child's form tutor in the first instance.

Home Page

Date	Type	Period	Class Code	Subject	Points
7 November	Confrontational to Peers				1

Here you will see any negative behaviour points that your child has received.

Attendance

Parent Progress View

Documents (Reports) Achievement Behaviour **Attendance**

✓

The Attendance page shows your child's recent attendance marks for both morning and afternoon registration. Please note that this system is updated twice per day and there will therefore be a delay before your child's registration marks appear here. If you have any questions about attendance, do not hesitate to contact your child's form tutor in the first instance.

Attendance Statistics for the Academic Year 2018-19

% Present or Approved Educational Activity	% Authorised Absences	% Unauthorised Absences	% Unexplained Absences
100.00	0.00	0.00	0.00
% Late before Reg	% Late after Reg	Present or Approved Educational Activity	Authorised Absences
0.00	0.00	82	0

This is where you can view your child's attendance.

Filtering results

You can also filter all of the above to only show information from a specific time period using the 'Show items published:' section at the bottom of the page. The view defaults to the current term.

▼ Show Items Published:

From	4	January	2018	📅
To	12	November	2018	📅

Show