



JOB DESCRIPTION AND PERSON SPECIFICATION

Job title	Minibus Driver
Hours of work	Term time only – 39 weeks per year
Safer recruiting	Harrow Way Community School and Hampshire County Council are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Disclosure and Barring Service checks along with other relevant employment checks.
Reporting to	The School Business Manager
Main responsibilities and duties	<p>Harrow Way is a vibrant, successful and popular school that is committed to continuing to raise the achievement of all our students.</p> <p>We are seeking a Minibus Driver to transport students to and from college placements on a casual basis.</p> <p>You must hold a clean current driving licence including at least Category D1. Experience in a similar role would be advantageous, however, minibus familiarisation training will be provided. You will be well presented, reliable with excellent timekeeping skills and have excellent interpersonal skills. An hourly rate of £9.81 - £10.34 (depending on experience) is payable.</p> <p>This Job Description and areas of responsibility may be developed to reflect the strengths of the post holder, their areas for development and aspirations. Whilst every effort has been made to explain the main duties and responsibilities of the role, each individual task may not be identified. The post holder may be asked to undertake other duties from time to time as required and commensurate with the position as deemed necessary.</p>