

**Year 9 Careers Carousel Scheme of Work**  
**10 weeks**

Week	Topic	Outcome
1	What jobs are available and what skills are needed	Starting from own knowledge consider range of jobs and identify generic skill requirements for employment
2	The changing world of work	Students consider some of the new areas of employment, and the changing world of work
3.	Researching a job	Using eclips, students produce a presentation on a job/career of their choice
4.	Considering your work skills	Students consider their own employability skills and ways of developing them
5.	Child Labour	Understand the laws as applied to child labour in India and the UK
6 - 8	Activities focusing on key employability skills: Teamwork, leadership, communication, time-management	Using the following materials students reflect on their skills: <ul style="list-style-type: none"> <li>• The Enterprise Zone – Unit 11 - Teamwork</li> <li>• The Enterprise Zone Unit 13 - Leadership</li> <li>• The Enterprise Zone Unit 14 – Communication</li> <li>• The Enterprise Zone Unit 15 – Creativity</li> </ul>
9	Personal finance 1 – My money management	Students use resources from the NatWest MoneySense programme to gain an understanding of credit and debt
10	Personal finance 2 – My money safety	Students use resources from the NatWest MoneySense programme to explore different types of fraud and scams, how to recognise them and how to prevent them from happening

As appropriate support with option choices is given through the careers lessons, tutor periods, parents' evenings and individual meetings with the careers advisor

**Year 10 Careers Carousel Scheme of Work**  
**10 weeks**

Week	Topic	Outcome
1	Introduction and Action Plan	Understand careers programme for Year 10 including work experience.
1 & 2	Investigating careers based on your skills and interests	Use Plotr and eclips to explore possible careers
3	Routes into these careers	Research possible post 16 options locally and qualifications needed to pursue those choices both college and apprenticeships
4	Employability Skills	Understand employability skills Different skills requirements for different careers
5	Developing employability skills	Through a teamwork and investment simulation exercise students develop an understanding of risk
6 & 7	Communication and Interview Skills	Understand different forms of communication Understand the essential interview skills Take part in a mock interview
8	Curriculum Vitae	Write own Curriculum Vitae and personal statement
9-10	Personal finance	Students understand a pay slip, credit and debit and explore different type of fraud and scams

All students receive individual careers advice in the Summer Term. In addition students have a careers day, followed by a careers fair for parents and students in the evening at which providers are present. Students also attend a taster day with a local post 16 provider. Students have the opportunity to undertake a work experience.

## Year 11 Careers Carousel Scheme of Work 8 weeks

The focus on Year 11 is on the application process for Post-16. Carousel adapted so that careers is delivered at a time appropriate to need i.e. during the time that students are applying for post16 courses

Week	Topic	Outcome
1	What are your options post-16?	A reminder of the different options available both in terms of types of courses (including apprenticeships and traineeships) and providers. Students create an action plan
2	Labour Market Information	Students are aware of the distribution of employment opportunities within the local area as well as nationally and internationally
3 & 4	Skills for employment	Through enterprise activities, students are reminded of skills for employment which they need to articulate in their CVs and personal statements
5 & 6	Applying for post-16	Completion of personal statements and application forms as appropriate. CVs updated.
7	Preparing for your interview	Students consider answers to a range of questions and possibly have a mock interview with an external provider
8	Coping with change or revision techniques?	Focus on skills needed to deal with change or Focus on skills needed to deal with change

All students receive individual careers advice as required. Lesson content is adapted to suit needs. 1:1 support for completion of applications is available and where required, staff attend interviews with students. Year 11 have a motivational session with an external provider.

**For second rotation please move applying for post 16 to sessions 2 and 3 to ensure deadlines are met for applications**