



Harrow Way Community School

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Headteacher: Mr C Currie Acting Headteacher: Mr M Warren

25 November 2011

Dear Parents

YEAR 11 PARENTS' GCSE EVENING – MONDAY 12 DECEMBER 2011

On **Monday 12 December**, between 4.00 – 7.00 pm, there will be an opportunity for parents of students in Year 11 to discuss with teaching staff the progress of their son/daughter and to raise any more general issues with Mr Tenny (Acting Head of Year 11), Miss Lowing (Assistant Headteacher with responsibility for Year 11), or Mr Fluellen (Assistant Headteacher with responsibility for English and Maths). This is a significant event in your child's learning as we approach his/her GCSEs and we expect all parents to attend.

Please ask your child to make an appointment for you with **all** of his/her subject teachers - these should be made with the teacher directly by your child using the appointment sheet enclosed with this letter. Appointments can also be made with a senior member of staff, and subject teachers may also request an appointment with you via your son/daughter. It is important, therefore, that your child is aware of the times that you are able to attend.

Appointments will take place in classrooms. Your child should accompany you on the evening and will therefore be able to show you to the allocated rooms.

Mock examination results were given out to Year 11 students on Friday 18 November in assembly. In addition, your child's full written subject report will be sent home on Friday 9 December 2011 and this will be used as a basis to discuss how we can work with you to ensure the best possible outcomes for your child in the forthcoming examinations.

Please be aware that this is the final formal opportunity for you to meet with staff regarding your child's progress and it is therefore vital that you attend. You may, of course, telephone the school at any time to arrange to see a member of staff.

Yours sincerely

MR M WARREN
Acting Headteacher

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