



Harrow Way Community School

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Headteacher: Mr C Currie

8th December 2010

Dear Parents

As the term draws to a close I am writing to you on a few school related matters.

I wrote to all parents recently with details of our Christmas Lunch and Christmas Fair, both of which will be taking place on Friday 10th December.

In addition to these events, I would now like to bring to your attention some other Christmas events as well as some general school matters. Firstly, in addition to the Christmas Fair, you are cordially invited to both of the following events:

Christmas Music Concert

This will take place on Wednesday 15th December, starting at **7.30 pm** in the School Auditorium. Entrance: £2.

BTEC Drama and Dance Showcase

This will take place on Thursday 16th December, starting at **7.00 pm** in the School Auditorium. Entrance: £4/£2.

End of term arrangements

You are aware that the last day of term for students will be Friday 17th December and **school will close at 1.30 pm on that day**. Buses home will therefore leave shortly after that time, with the exception of the Roman Way/Cricketers Way bus which will operate normally. However, if you would like us to supervise your child until 3.10 pm please let us know by making a note in your child's student diary and asking him/her to bring this to the attention of his/her Head of Year. School begins again on Tuesday 4th January 2011.

Uniform and personal accessories

A number of students have been arriving to school in this very cold weather with inadequate and inappropriate clothing. That is, arriving to school with no outer coat whatsoever and, in some cases, wearing additional clothing, hoodies for example, which are banned in school. Please could I ask all parents, therefore, to ensure their children are dressed properly for school with appropriate warm clothing. In order to help with this I would like to remind you of our policy regarding the following items which are inappropriate for school and therefore banned.



“Learning for life – success for all”



- Hoodies and hoodie type garments with or without zips. Leather and denim clothing. Outdoor wear should be plain, dark, suitably styled and not with large logos. Jumpers should not be worn beneath blazers. A plain white cotton/thermal layer can be worn underneath shirts and blouses.
- Trainers. Sometimes students need to be reminded that shoes are to be worn at all times during the day, including breaks and lunchtimes and also on the way to and from school. The only exception to this is during PE or games lessons.
- Coloured scarves. Families should be aware that if your child wishes to wear a scarf, only plain black scarves are permitted. Black fleece scarves are available for purchase in school at a cost of £3 each.

As a general point, as many parents are currently in the process of Christmas shopping, if you are buying outdoor clothing including shoes for your child which you intend to be used for school, I should be grateful if you would ensure that it complies with the school's expectations regarding uniform and that they are fit for purpose. If you are in any doubt please contact the school.

The use of mobile phones

Please remind your child that if they bring a mobile phone into school it must be switched off and out of sight at all times from 8.45 am until 3.10 pm. Students using (ie calling, texting, sharing) phones will have their phone confiscated and placed in the safe for collection by their parent/carer. Repeat offenders may not be allowed to bring their mobile phones to school at all. Please would you ensure that you do not telephone your child on their mobile phone during the school day. If you need to contact them urgently please telephone the school reception on 01264 364533 and a message will be passed on.

I should like to take this opportunity to wish you and your family a happy Christmas and a peaceful New Year.

Yours sincerely



C E CURRIE
Headteacher