

## Postal Enrolment Form

SURNAME	<input type="text"/>	TITLE (Mr/Mrs/Miss/Ms)	<input type="text"/>
FORENAMES	<input type="text"/>		
DATE OF BIRTH	<input type="text"/>		
Permanent Address	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/>	Postcode	<input type="text"/>
Contact phone number	<input type="text"/>		
Email Address	<input type="text"/>		
Course	<input type="text"/>		
Date/day	<input type="text"/>		
Course fee	<input type="text"/>		
Course	<input type="text"/>		
Date/day	<input type="text"/>		
Course fee	<input type="text"/>		

To enrol by credit/debit card please call 01264 364900 during office hours. Please refer to the back page of this leaflet for details of office hours, payments and refunds.

### Privacy Notice - Data Protection Act 1998

We, Harrow Way Community School, are the data controller for the purposes of the Data Protection Act. We collect information from you which will be stored appropriately as stipulated in the Data Protection Act 1998 regulations.

## Community Education Courses

### How to book

Enrolments, bookings and enquiries can be made by telephone (01264 364900), in person, by post or by email (community@harrowway.hants.sch.uk) during office hours.

### Office Hours

Monday – Friday 9.00am – 3.00pm.  
Please note that the Community Office is open up to 23<sup>rd</sup> July and from 3<sup>rd</sup> September 2013. Hours vary between 24<sup>th</sup> July and 2<sup>nd</sup> September 2013. Please use Postal Form during this period to enrol onto a course or email us with enquiries.

### Payment

Cheques should be made payable to Hampshire County Council. Mastercard, Visa and Debit cards accepted (use of a credit card will incur an additional charge of 50p per transaction). Receipts will be provided with your Course Information.

### Refunds

Fees are not refundable except where a course is cancelled due to low attendance or for reasons outside the control of the learner, when an appropriate refund will be made.

Please note, where course enrolments are too low to support a course the Community School reserves the right to adjust fees or length of course if the learners wish this as an alternative to cancelling the course.

### Harrow Way Community School – Community Office

Mr M Serridge	Headteacher
Pauline Wells	Administrative Officer
Nikki Brookes	Administrative Assistant

Community Office: 01264 364900  
Email: community@harrowway.hants.sch.uk

Harrow Way Community School  
Harrow Way | Andover | Hampshire | SP10 3RH

## Harrow Way Community School

# Courses for Adults and Young People

Courses Starting September 2013



## Hire of Facilities

Harrow Way Community School has many facilities available for hire by the Community, Clubs and Groups, including the Gymnasium, Sports Hall, Pitches, Auditorium, ICT Suite and Classrooms – all at competitive prices. Please call the Community Office to discuss your requirements.



## Languages

All courses will continue through the Spring and Summer Terms subject to sufficient enrolments.  
Spring Term will start week commencing 6<sup>th</sup> January 2014, Summer Term will start week commencing 22<sup>nd</sup> April 2014.

Course	Length	Day	Time	Starts	Enrolment Fee (per term)
Conversational French – Beginners	10 wks	Tues	6.30-7.30pm	24.09.13	£55/41.25/27.50
Conversational French – Improvers	10 wks	Tues	7.45-8.45pm	24.09.13	£55/41.25/27.50
Conversational German – Beginners	10 wks	Tues	6.00-7.00pm	24.09.13	£55/41.25/27.50
Conversational German – Improvers	10 wks	Tues	7.15-8.15pm	24.09.13	£55/41.25/27.50
Spanish for Beginners	10 wks	Tues	6.30-7.30pm	24.09.13	£55/41.25/27.50
Spanish for Improvers	10 wks	Tues	7.45-8.45pm	24.09.13	£55/41.25/27.50

## The Arts

Course	Length	Day	Time	Starts	Enrolment Fee
Chinese Brush Painting	1 Day	Sat	9.30-4.30pm	28.09.13	£38.50/28.90/19.25
	1 Day	Sat	9.30-4.30pm	02.11.13	£38.50/28.90/19.25
	1 Day	Sat	9.30-4.30pm	08.02.14	£38.50/28.90/19.25
	1 Day	Sat	9.30-4.30pm	15.03.14	£38.50/28.90/19.25
	1 Day	Sat	9.30-4.30pm	17.05.14	£38.50/28.90/19.25
Calligraphy	5 wks	Mon	4.40-6.10pm	23.09.13	£41.25/30.95/20.65
Drawing and Painting – Beginners	6 wks	Mon	6.30-8.30pm	23.09.13	£66.00/49.50/33.00

## Dance

All courses will continue through the Spring and Summer Terms subject to sufficient enrolments.  
Spring Term will start week commencing 6<sup>th</sup> January 2014, Summer Term will start week commencing 22<sup>nd</sup> April 2014.

Course	Length	Day	Time	Starts	Enrolment Fee (per term)
'Strictly' Latin American & Ballroom Dancing (Beginners)	10 wks	Mon	7.00-8.00pm	16.09.13	£55/41.25/27.50
'Strictly' Latin American & Ballroom Dancing (Improvers)	10 wks	Mon	8.15-9.15pm	16.09.13	£55/41.25/27.50
'Strictly' Latin American & Ballroom Dancing (Beginners)	10 wks	Wed	7.00-8.00pm	18.09.13	£55/41.25/27.50
'Strictly' Latin American & Ballroom Dancing (Improvers)	10 wks	Wed	8.15-9.15pm	18.09.13	£55/41.25/27.50
'Strictly' Dancing The Solo Way for Women (for all ages) - <b>A FREE taster session on Thursday 19<sup>th</sup> September 2013.</b>	10 wks	Thur	6.15-7.15pm	26.09.13	£55/41.25/27.50
Junior Strictly Dancing (8-16 year olds)	10 wks	Wed	5.30-6.30pm	18.09.13	£45

## Fitness, Health and Wellbeing

Fitness and exercise courses will continue through the Spring and Summer Terms subject to sufficient enrolments.  
Spring Term will start week commencing 6<sup>th</sup> January 2014, Summer Term will start week commencing 22<sup>nd</sup> April 2014.

Course	Length	Day	Time	Starts	Enrolment Fee
Fitness and Fun for Women	12 wks	Tues	7.45-8.45pm	10.09.13	£4.50 (pay weekly)
Exercise to Music for Over 60's Methodist Church, Bridge Street, Andover	12 wks	Wed	3.00-4.00pm	11.09.13	£4.00 (pay weekly)
Fitness and Fun for Women St. Thomas's Church, Charlton	11 wks	Thur	7.30-8.30pm	12.09.13	£4.50 (pay weekly)
Baby Massage – additional course dates below:- 04.11.13, 13.01.14, 24.03.14 & 09.06.14	5 wks	Mon	2.45-3.45pm	23.09.13	£27.50/20.65/13.75

## Enrolment Fees

First figure = Full Fee  
Second figure = 25 % reduced fee for over 60's  
Third figure = Reduced fee for those on Income Based Job Seeker's Allowance, Income Support, Disabled Person's Tax Credit. For further details contact the Community Office team. Concessions are subject to change and may not be available on all courses.



## First Aid

Our fully certified St John Ambulance First Aid trainer is available to deliver the following courses:-

### Emergency First Aid

A four hour St John Ambulance accredited (recognised qualification) or non accredited course customised to meet your needs whether this is in the workplace or the wider community.

The programme covers the following core topics:-

- The Theory and Practice of Resuscitation
- Incident Management and Casualty Care
- Treatment of Choking
- How to deal with severe bleeding and chest pains
- Recovery Position

### Sports First Aid

A six hour course spread over two dates specifically aimed for sports clubs and organisations who need club members certified in Sports First Aid.

Customised to meet your specific needs we can tailor a programme which is relevant, covering core topics such as:-

- Primary Survey
- The Theory and Practice of Resuscitation
- Incident Management and Casualty Care
- Treatment of Choking
- How to deal with severe bleeding and chest pains
- Heart Attacks
- Asthma
- Bone Muscle and Joint Injuries
- Recovery Position

Competitive prices including flexibility regarding programme content, venue, dates and times to fit with individual requirements.  
A maximum of 12 learners per course.

From community groups to local businesses and organisations we're sure we can provide a course that fits your remit.

Please call the Community Office for further details, including costs.

**01264 364900**

**community@harrowway.hants.sch.uk**